

Hurricane Katrina

Stennis Space Center

Demobilization Plan for Information Personnel

9-16-05

Prepared by: _____ Date _____
Approved by: _____ Date _____

I. General Information

The following general information outlined in this Information Unit Demobilization Plan is tiered to the Official Demobilization Plan for Stennis Space Center OSA/LSA. No equipment or manpower will leave the incident until authorized to do so. The logistics section will arrange for all required transportation of released personnel and equipment.

Resources on this incident come from widely scattered locations, and long travel times may be involved. These general guidelines will be followed:

- A. No person will be released prior to obtaining a minimum of 8 hours rest, unless specifically approved by the IC.
- B. All resources must be able to arrive at their home base prior to 2200 hours.

II. Responsibilities

The Information Officer is responsible for:

- A. Submitting a general message for personnel that may need to be demobed early due to emergencies.
- B. Ensuring that all documentation is complete, including the Legacy Document and the information component of the Transition Plan.
- C. Inventorying all substantial supplies and reporting to Supply Unit Leader.
 - Items identified to date:
 - HP Deskjet 5740
 - 25' yellow extension cord
 - 5 power strips
 - HP Laserjet 3350 Fax/copier/scanner
 - Intellafax 775 fax machine
 - LV250HS Laminator
 - Phone
 - Radios
 - Nextel phones
- D. Completing personnel evaluations (ICS Form 225) including identification of personal development completed and training needed. Advise home unit of performance.

The Information Unit will package up all records and ICS forms and deliver to the Documentation Unit. All Packages should be labeled with name, date, and contents.

III. Release Priorities

Length of Assignment – Employees will be released based on their length of duty. Those who have been on duty for 10-14 days without a day off will be released first. Employees will follow normal demob. procedures for the area in conjunction with the National Mobilization Guide and Interagency Incident Business Management Handbook. For extensions beyond 14 days, follow the procedures in the Mob. Guide and in the guidelines from the National MAC Group 9-9-5 and the US Forest Service Southern Region 9-6-5.

Extensions beyond original 14 days:

- 5 days, with arrival at home unit on the 21st day
- An additional 2 weeks (See attached request for extension form)

Days of RR

After first 14 days, 2 days of paid RR, if those days fall on regularly scheduled work days.

If extended additional 5 days, 2 days of RR come on the 22nd day, if those days fall on regularly scheduled work days.

Those extended to an additional 14 days will receive 2 days RR after their first 2-week work period is complete.

IV. Release Procedures

Use Tentative Release List, ICS Form 223(see attached), to notify Planning of personnel that can be released.

Follow procedures on the Demobilization Checkout Form 221 (see attached), and have each section sign off.

V. Incident Directory

Demobilization Unit Leader Robert Trickle, NCFS.

He will be demobed until 9-23-5

Phone Number 228-813-7520

Fax Number 228-813-7533

No cell phone, no radio, no Nextel until further notice.

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Transition Plan

The East Zone Complex currently has three Command repeaters C2, C3, C9, one Logistics repeater L3, one Crossband Link Kit, and an air to ground link (air/link) to provide radio communication coverage to the fire. There are some dead spots, due to ridges and drainages which are mitigated by human repeaters or sat. phones. Three command repeaters are on the fire. One is located on Williams Peak (C2) located approx. 2 miles southeast of the Zena fire. Another repeater on Burgdorf Summit (C-3) approx. 5 miles southwest of the Rains fire. And a third repeater on North Loon Mountain(C-9) is located approx. 5 miles southwest of the Loon fire. These three repeaters provide communications to the three fires on the complex. The Logistics repeater located approx. 11 miles Northeast of the ICP on Nick Peak is a UHF hub used to link each of the command repeaters. A Crossband Link Kit located at the ICP allows Operations personnel with a VHF radio to communicate with fire fighters on the fire line from the ICP.

The air to ground link (air/Link) co-located on Nick Peak with the Log repeater provides communications between Helibase and aircraft supporting the fire.

Our last repeater and air link battery change is planned to occur on 7-24. The batteries have been changed approx. every 4 days with 8 batteries in each of the five repeater/air-link kits. All repeater sites are fly in sites. Communications has been distributing approx. seven cases (flats) of "AA" batteries daily to fire personnel and crews.

Personnel will be timing out from July 28. Currently there are no replacement people on order. The last workday for current personnel are as follows.

- O-35 Cynthia Bourgeois, INCM, 7-28.
- O-34 Janice Gardner, RADO (t) 7-28.

There are currently 19 phone lines and one DSL line being used at the East Zone Complex ICP. There are five lines and one DSL located at the Copeland Helibase. Cell coverage in the ICP and at the Helibase is good. Around the fire area there is little if any Cell phone coverage. There are three iridium satellite phones in the field in Divisions Raines, Zena, and at the jet boat launch point. One additional phone is located in communications available for issue.

The 4 iridium satellite phones should be demobed though Leeann Johnston at expanded dispatch. Cell Phone 208-634-9244.

The Helibase has the follow items of NIFC communications equipment: 3 sections of antenna mast used to support the Helibase wind sock, 1 uhf yagi antenna, 1 uhf mag mount antenna, and 2 UHF Handheld Radios. The radios are checked out though the communications unit.

Equipment on the Fire:

- | | |
|-------------------------------------|--|
| • 4381 Command Tac Kits | 4 |
| • 4244 Log radio's kits | 3 |
| • 4330 Remote Kits | 1 |
| • 4312 Command Repeaters Kits | 3 |
| • 4248 UHF Repeater Kits | 1 |
| • 4360 Iridium Satellite Phone Kits | 0 – Starter Kit item not needed; Returned to Boise |
| • 4281 Crossband Link Kit | 1 |
| • 9505A Iridium Satellite Phones | 4 |

ALL HAZARDS COMMUNICATIONS UNIT LEADER

Aircraft Frequencies:

- Air to Air AM 122.425
- Air/Ground 169.200
- Deck 168.050
- Air Link 417.300 UHF VHF 122.425
- Initial Attack AM 118.875
- McCall Tower 120.850

Equipment Locations and frequencies:

- C-2 N45° 01.12' W115° 39.75 (Williams Peak Lookout.) Rx170.4500/Tx168.1000 Link: L3
- C-3 N45° 18.92' W115° 35.71 (Burgdorf Summit) Rx170.4250/Tx168.0750 Link: L3
- C-9 N45° 06.79' W115° 51.89 (North Loon Mtn.) Rx 165.2500/Tx 170.0125 Link: L3
- L-3 N44° 56.32' W115° 52.17' (Nick Peak) Rx 411.500/Tx 415.500
- Air Link N44° 56.32' W115° 52.17' (Nick Peak) 122.425/417.300

Critical Issue: Placing and Filling Duplicate Orders from Fireline**Section: Logistics**

What happened	Why it Happened	Recommendation
Duplicate orders for supplies and sustenance received from the fireline.	Orders for supplies and sustenance were submitted by different levels of supervision and/or submitted to different order receipt sites.	Orders for supplies and sustenance should be placed from a specified level of supervision, e.g., DIVS or OPBD, and placed to a specified order receipt site, e.g., Communications.

Critical Issue: Automatic UTF and/or slow fills of Logistics Section personnel**Section: Logistics**

What happened	Why it Happened	Recommendation
The Operations Section was able to expand much more quickly than the Logistics Section.	Qualified Logistics Section personnel are a shortage category within the system.	Allow Type 1 & 2 Teams to carry more positions in the Logistics Section, e.g., BCMG, ORDM, RCDM, INCM, EQPM, FEMT and RADO to ensure that appropriate, qualified personnel are available to appropriately and safely support the Operations Section.

Critical Issue: Consistent challenges with bears.

Section: Logistics

What happened	Why it Happened	Recommendation
Consistent challenges with bears in the ICP, Base, spike camps and coyote	The incident caused tactical and support activities to be performed in bear habitat. These activities resulted in large quantities of Food and garbage to be introduced into bear habitat.	Regional and/or local forest caches should stock bear resistant containers for use on incidents in bear habitat.

Critical Issue:

Section:

What happened	Why it Happened	Recommendation

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